The IPCMS is endowed with four platforms (SEM, STnano,TEM, XRD, PLD, MagTransCS) that are open to users, whether internal or external to the Institute. The platforms are governed by a quality approach that should result in ISO 9001-2015certification.

As such, upon approval of the application, the commitments of the platforms are to:

- carry out the analysis or the service,

- train users if the project requires it,

- ensure access to equipment,

- inform the project leader of the estimated project cost to utilize the platform

- inform users of any malfunctions (maintenance, breakdown).

Given the multi-user nature of the platforms, and to maintain a maximum level of quality, the user of the platforms commits via the acceptance of this charter to:

1) fillout an application form

2) respectthe following safety rules:

- respectthe specific rules of each platform,

- workonly during the opening hours of the platforms (exceptions requirethe written authorization from the platform manager and the director of the institute);

- not introduceunauthorized persons into the platform without the prior authorization of the platform manager,

3) take care of the equipment at her/hisdisposal:

- useonly the equipment for which she/hewas trained,

- notify the staffof any malfunction or problem on equipment,

- not perform any personal maintenanceon the equipment,

- not train other users.

Concerning thepublication and communication policy:

- users are required to inform the platform manager of the outcome of their work before publication is effective (publications, communications, patents, positive or negative results, difficulties encountered);

- platforms and their staff members involved in the project will be cited in the acknowledgments of every publication, written and / or oral communication;

- the platform staff and the principal investigator (PI) shall consult with each other to determine whether authorship (on publications, written and / or oral communications) of certain platform staff members is appropriate. Authorship of platforms staff is required, if specific technical or scientific skills of the staff member(s) were necessary for obtaining the published data or results. Routine work is not granted authorship.

Date Name Signature\*

\*Charter to sign, scan and email back to the platform manager. Copy must be kept by the applicant.